

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
SPECIAL MEETING MINUTES
April 24, 2020

A special board meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Amazon Chime on April 24, 2020.

MEMBERS PRESENT

Jonathan Keefe, Chair
Allan Allday
Dr. Erick Dubuque, Vice-Chair
Dana Emmitt-Hall
Ashley Ratliff
Jennifer Salvina

DPL STAFF

Jamar Carter, Boards & Commissions Support SPC
Chessica Nation, Admin Section Supervisor
Dr. Michael Newman, Commissioner
Chris Hunt, on behalf of Bryan Morrow Board (OLS)
Kevin Winstead, General Counsel (DPL)

MEMBERS ABSENT

Sonya Havel

Guest

None

CALL TO ORDER

Jonathan Keefe Board Chair, called the meeting to order at 10:03 a.m.

APPROVAL OF MINUTES

Dr. Erick Dubuque made a motion to approve the meeting minutes from the February 28, 2020 meeting.

Allan Allday seconded the motion & it carried.

Allan Allday made a motion to approve the special meeting minutes from the March 23, 2020 meeting.

Jennifer Salvina seconded the motion & it carried.

FINANCIAL STATEMENTS

The Board reviewed the financial statements for the months of February & March 2020. No further action required.

DPL REPORT

Commissioner Dr. Michael Newman detailed the board on the MOA w/ DPL.

Allan Allday made a motion to accept the MOA w/DPL, Jennifer Salvina seconded the motion & it carried.

LEGAL COUNSEL

General Counsel Kevin Winstead briefed the board on the MOA w/ OLS

Dr. Erick Dubuque made a motion to accept the MOA w/ OLS, Allan Allday seconded the motion & it carried.

LICENSURE STATUS REPORT

Boards & Commissions Support Specialist Jamar Carter presented to the Board for review. The report showed there are currently three hundred and forty (340) active licenses: three hundred and eighteen (318) active behavior analysts; fifteen (15) active assistant behavior analysts; eight (8) active licensed temporary behavior analysts; and zero (0) temporary behavior analyst assistants.

SUPERVISION COMPLIANCE REPORT

The Supervision Compliance Report was presented to the Board for review. The report showed (15) active assistant behavior analysts; eight (8) active licensed temporary behavior analysts. 0 reports were submitted for review. System generated notification will be sent requesting the supervision documents & will be sent to board chair for review.

OLD BUSINESS

Boards & Commissions Support Specialist Jamar Carter updated the board on the BACB ListServ request.

The board re-visited the recent COVID-19 updates within the Applied Behavior Analyst and discussed recent updates, changes that needed attention.

APPLICATIONS COMMITTEE

The applications committee made a recommendation to approve ten (10) Licensed Behavior Analyst licensure applications.

Chitwood, Whitley- Ratified 3/20/2020	Rogers, Kelsey- Ratified 4/3/2020
Lutz, Christina- Ratified 3/6/2020	Rush, Cheyanne M.- Ratified 4/4/2020
O'Brien, Morgan- Ratified 3/20/2020	Schmude, Christine C.- Ratified 3/27/2020
Hiriams, Heavenleah F.- Ratified 4/11/2020	Stanisz, Terri E.- Ratified 3/27/2020
Prat, Claire- Ratified 4/4/2020	Wagner, Ashley D.- Ratified 4/13/2020

Dr. Erick Dubuque made a motion to accept the applications committee’s recommendations, Dana Hall seconded the motion & the motion carried.

APPROVAL PER DIEM

Jennifer Salvina made a motion to approve per diem for all eligible members attending today’s special meeting. Ashley Ratliff seconded the motion and the motion carried.

NEXT MEETING:

The board will meet again on Friday May 29, 2020 at the 500 Mayo-Underwood Building. The Applications and Complaints Committee will meet prior, at 9:00 a.m. with the board meeting to follow at 10:00am

ADJOURN

Dr. Erick Dubuque made a motion to adjourn at 11:06 a.m. having no further items of discussion. The motion was seconded by Jennifer Salvina and the motion carried.

Jonathan Keefe, M.Ed., BCBA, LBA

Jonathan Keefe, Chair