

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD**  
**MEETING MINUTES**  
**January 24, 2020**

A regular meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 on January 24, 2020.

**MEMBERS PRESENT**

Richard Allan Allday  
Dr. Erick Dubuque, Vice-Chair  
Dana Emmitt-Hall  
Ashley Ratliff  
Jennifer Salvina-Via Zoom

**DPL STAFF**

Chessica Nation, Administrative Section Supervisor  
Bryan Morrow, Board Counsel (OLS)  
Jamar Carter, Boards & Commissions Support SPC

**MEMBERS ABSENT**

Sonya Havel  
Jonathan Keefe, Chair

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**CALL TO ORDER**

Dr. Erick Dubuque, Board Vice-Chair, called the meeting to order at 10:17a.m.

**MINUTES**

Ashley Ratliff made a motion to approve the minutes for the November 15, 2019 meeting as amended. Richard Allday seconded the motion and the motion carried.

**FINANCIAL REPORTS**

The Board reviewed the financial statements for the months of November & December 2019. No further action required.

**DPL REPORT**

Chessica Nation updated the board on the new building features, conference room & seating options for meetings as well as the departure of Commissionaire Isaac VanHoose from The Department of Professional Licensing.

**LICENSURE STATUS REPORT**

The Licensure Status Report was presented to the Board for review. The report showed there are currently three hundred and fourteen (314) active licenses: two hundred and ninety-four (294) active behavior analysts; Twelve (12) active licensed assistant behavior analysts; eight (8) licensed temporary behavior analysts; and zero (0) temporary behavior analyst assistants.

**SUPERVISION COMPLIANCE REPORT**

The Supervision Compliance Report was presented to the Board for review. The report showed there are currently thirteen (13) assistant behavior analysts under supervision and eight (8) temporary behavior analysts under supervision. Two (2) supervision reports due.

**OLD BUSINESS**

- BCBA Listserv
  - Tabled until next meeting
- Active license Directory Corrections
  - 1 Behavioral Analyst duplicate
  - 1 Assistant Behavior Analyst Duplicate
  - 1 Temporary Behavior Analyst

All corrections have been sent to be updated

**NEW BUSINESS**

After further discussion the board determined that (Organizational Behavior Management Practitioners) OBM is not exempt & a license is required per 319C.010.

**LEGAL COUNSEL**

No updates at this time

**APPLICATIONS REPORT**

The applications committee made a recommendation to approve nine (9) licensure applications, 2 pending approval per supervisory plan tied to task list

<b>Burdette, Kaitlin S.</b> <b>LBA</b>	<b>McGabe, Rachael K. –</b> <b>LBA</b>	<b>Cortez-Vazquez, Yanina</b> <b>LABA</b>	<b>Chandler, Kayla</b> <b>LBA Renewal-Ratified</b> <b>12/6/2019</b>
<b>Fisher, Jessica J.</b> <b>LBA</b>	<b>Romero, Paola S.</b> <b>LBA</b>	<b>Hager, Samantha B. -</b> <b>LABA-Pending Supervisory</b> <b>plan tied to task list</b>	<b>Markham, Kerry J.</b> <b>LBA Renewal</b>
<b>Manthis, Cheryl A. -</b> <b>LBA</b>		<b>Stewart, Kristina M. -</b> <b>LABA- LABA-Pending</b> <b>Supervisory plan tied to task</b> <b>list</b>	<b>Stucker, Threase M.</b> <b>LBA Renewal</b>

Richard Allan Allday made a motion to accept the applications committee’s recommendations, Dr. Erick Dubuque seconded the motion and the motion carried.

**COMPLAINTS COMMITTEE**

No updates at this time

**APPROVAL OF TRAVEL**

Richard Allan Allday made a motion to approve travel and per diem for all eligible members attending today’s meeting. Ashley Ratliff seconded the motion and the motion carried.

**ADJOURN**

Jennifer Salvina made a motion to adjourn at 10:58 a.m. having no further items of discussion. The motion was seconded by Ashley Ratliff and the motion carried.

*Jonathan Keefe, M.Ed., BCBA, LBA*

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Jonathan Keefe, Chair