

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
January 25, 2019

A regular meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 911 Leawood Drive, Frankfort, Kentucky, on January 25, 2019

MEMBERS PRESENT

Jonathan Keefe, Chair
Dr. Allan Allday
Scott Brinkman
Jennifer Salvina
Dr. Erick Dubuque
Dana Emmitt-Hall

DPL STAFF

Isaac Vanhooose, Commissioner
Robin Vick, Administrative Section Supervisor
Elizabeth Wells, Board Administrator
Vickie Logan, Fiscal Administrative Specialist

MEMBERS ABSENT

Dr. Tammy H. Natof

OTHER

Bryan Morrow, Board Counsel (OLS)

CALL TO ORDER

Jonathan Keefe, Board Chair called the meeting to order at 10:12 a.m.

MINTUES

Mr. Allday made a motion to approve the minutes for the November 30, 2018 meeting with changes. Motion seconded by Ms. Salvina, motion carried.

FINANCIAL REPORTS

The Board reviewed the financial statements for the months of November and December 2018.

Mrs. Logan was present in the event there were questions on the Board financial report.

DPL REPORT

Commissioner gave an update to the Board on the drafted PPC reorganization bill.

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently (240) active behavior analysts along with thirteen (13) active licensed assistant behavior analysts. The report also indicated six (6) licensed temporary behavior analysts and zero (0) temporary behavior analyst assistants. No further action was required.

SUPERVISION COMPLIANCE REPORT

The Supervision Compliance Report was presented to the Board for review. The report showed there are currently ten (10) assistant behavior analysts under and six (6) temporary behavior analysts under supervision. All licensees supervision reports are up-to-date. No further action was required.

NEW BUSINESS

The Board held their annual election for the Board’s Vice-Chair. A motion was made by Dr. Allday for Dr. Dubuque to serve has the Vice-Chair. Motion was seconded by Ms. Salvina, motion carried.

The Board discussed concerns regarding misguided information being shared with prospective licensure applicants. The Board will reach out to EPSB contacts in efforts to resolve confusion of licensure requirements.

The Board briefly discussed BACB Listserv update on their Notice of Alleged Violation requirement.

The Board briefly discussed the DMS 1915 Waiver revision. Mr. Keefe will send correspondence to DMS contact on behalf of the Board, regarding concerns with revision language and the Board’s statutes.

OLD BUSINESS

Ms. Salvina informed the Board that the December meeting was postponed. The next meeting will be February 13, 2019.

Mr. Keefe gave a brief update on the insurance mandate and ABA billing.

Mr. Keefe discussed issues with using the new CPT codes.

LEGAL COUNSEL

Mr. Morrow briefed the Board of an update to state regulations regarding applications of military spouses.

APPLICATIONS REPORT

The applications committee made a recommendation to approve eight (8) licensure applications:

Endzweig, Gitty - LBA	Reynolds, RaShai O. - LBA
Gibson, Nicole L. - LBA	Sartini, Emily C. - LBA
Houge, Amanda M.-LBA	Tanous, Sarah J. - LBA
McCoy, Dacia - LBA	
McGuire, Amy D. - LBA	

Dr. Dubuque made a motion to approve the recommendations of the applications committee. Motion seconded by Dr. Allday, motion carried.

The applications committee made a recommendation to defer one (1) license application:

Hinkson-Lee, Kimberly- Temp. LBA

Mr. Keefe and Dr. Allan recused from voting on Kimberly Hinkson-Lee application

Dr. Dubuque made a motion to approve the recommendations of the applications committee. Motion seconded by Ms. Salvina, motion carried.

APPROVAL OF TRAVEL

Dr. Allday made a motion to approve travel and per diem for all eligible members attending today's meeting. Motion seconded by Dr. Dubuque, motion carried.

ADJOURN

Ms. Salvina made a motion to adjourn at 11:35 a.m., having no further items of discussion. Motion seconded by Mr. Brinkman, motion carried.

Jonathan Keefe, Chair