

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
January 26, 2018**

A regular meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 911 Leawood Drive, Frankfort, Kentucky, on January 26, 2018.

MEMBERS PRESENT

Tammy H. Natof, Chair
Allan Allday
Jonathan Keefe
Erick Dubuque
Jennifer Salvina
Dana Emmitt-Hall

DEPARTMENT OF PROFESSIONAL LICENSING

Megan Woodson, Board Administrator
Robin Vick, Administrative Section Supervisor
Isaac VanHoose, Commissioner
Quincy Ward, Board Counsel

MEMBERS ABSENT

Scott Brinkman

WELCOME NEW BOARD MEMBERS

Erick Dubuque, Jennifer Salvina, and Dana Emmitt-Hall were sworn in as new Board members.

CALL TO ORDER

Tammy H. Natof, Board Chair called the meeting to order at 10:08 a.m.

MINUTES

A motion was made by Mr. Dubuque to approve the minutes for the November 17, 2017 meeting. Motion, seconded by Mr. Keefe, carried.

FINANCIAL REPORTS

The Board reviewed the financial statement for the months ending November 30 and December 31, 2017.

Mr. Allday made a motion for the Board to pay travel and per diem expenses from August 2016 through November 2017 in the amount of \$2,595. Mr. Dubuque seconded the motion and it carried.

Ms. Vick advised that DPL's fiscal department will provide a finalized bill for the Attorney General's legal services at the February meeting.

LICENSURE STATUS REPORT

A Licensure Status Report dated January 26, 2018 was presented to the Board for review. The report showed there are currently (187) active behavior analysts along with eleven (11) active licensed assistant behavior analysts. The report also indicated seven (8) licensed temporary behavior analysts and zero (0) temporary behavior analyst assistants. No further action was required.

NEW BUSINESS

Mr. Dubuque made a motion to order service plaques for members whose terms have expired. Members included are Stephen Foreman, Stephen Wood, Anne Gregory, and Cynthia Blackledge. The motion, seconded by Mr. Allday, carried.

The Board discussed the Kentucky Advisory Council on Autism and they will continue to work together.

The Board briefly discussed temporary licensure and the current issues with insurance billing on a temporary license. The Board will research this issued for further discussion at the next meeting.

The Board briefly reviewed the document drafted by Mr. Keefe for guidance and goal examples for annual supervisory plans. The Board will review for discussion at the February meeting.

Ms Hammond Natof appointed. Mr. Dubuque to the complaints committee to serve along with Mr. Allday and Mr. Brinkman.

Ms. Hammond Natof appointed Ms. Salvina to the applications committee to serve along with herself and Mr. Keefe.

OLD BUSINESS

The Board briefly discussed licensees noted in the online system as “past due for adding supervisors”. Ms. Woodson will research this issue further.

The Board discussed Insurance Mandates and ABA Coverage. Mr. Dubuque made a motion that the Board advertise its support of House Bill 218. Mr. Allday seconded that motion. Mr.

Dubuque will draft a statement for the Board’s website and will bring for review at the February meeting.

LEGAL COUNSEL

Mr. Ward advised the Board that staring January 2018, the Board will be billed for his legal services. Mr. Dubuque made a motion to delegate the Board Chair to sign the MOA with the Office of Legal Services once the contract is finalized. Mr. Keefe seconded the motion and it carried.

APPLICATIONS REPORT

The application committee made a recommendation to approve fifteen (15) licensure applications:

Bunce, Alicia – LBA	Huggins, Catherine – LBA	Pendley, Amberly – LBA
Carty, Shannon – LBA	Knutson, Lacy – LBA	Richardson, Rose – LaBA
DeToma, Jane – LBA	Markham, Kerry – LBA	Schwartz, Mihaela – LBA
Finney, Lindsay – LaBA	O’Reilly, Maggie – LBA	Singer, Kirsti – LBA
Gurley, Kara – LBA	Ott, Marygrace – LBA	Thompson, Alina – LBA

and defer one (1) application:

Kozak, Elizabeth – TLBA

A motion was made by Mr. Dubuque to approve the recommendations of the applications committee. Motion, seconded by Mr. Allday, carried.

APPROVAL OF TRAVEL

A motion was made by Mr. Dubuque to approve travel and per diem for all eligible members attending today's meeting. The motion, seconded by Mr. Allday, carried.

ADJOURN

Mr. Allday made a motion to adjourn at 12:19p.m., having no further items of discussion. The motion, seconded by Mr. Keefe, carried.



Tammy H. Natof, Chair