

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
October 26, 2018

A regular meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 911 Leawood Drive, Frankfort, Kentucky, on October 26, 2018.

MEMBERS PRESENT

Jonathan Keefe, Chair
Allan Allday
Erick Dubuque
Jennifer Salvina
Tammy H. Natof
Dana Emmitt-Hall

PUBLIC PROTECTION CABINET

Bryan Morrow (Office of Legal Services)
Elizabeth Busby, Board Administrator

MEMBERS ABSENT

Scott Brinkman

CALL TO ORDER

Jonathan Keefe, Board Chair called the meeting to order at 10:02 a.m.

MINTUES

A motion was made by Mr. Dubuque to approve the minutes for the September 28, 2018 meeting with changes. Motion seconded by Ms. Salvina, motion carried.

FINANCIAL REPORTS

The Board reviewed the financial statements for the months ending September 30, 2018.

Mr. Allday made a motion to increase allotment for the 3rd and 4th quarter. Motion seconded by Mr. Dubuque, motion carried.

DPL REPORT

Nothing to report

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently (230) active behavior analysts along with twelve (12) active licensed assistant behavior analysts. The report also indicated six (6) licensed temporary behavior analysts and zero (0) temporary behavior analyst assistants. No further action was required.

NEW BUSINESS

The Board decided on the 2019 meeting scheduled, which is as follows: January 25th, February 22nd, March 22nd, April 26th, May 31st, June 28th, July 26th, August 23rd, September 27th, October 25th, and November 22nd. Mr. Dubuque made a motion to accept dates. Motion seconded by Ms. Emmitt-Hall, motion carried.

OLD BUSINESS

Ms. Busby discussed the findings of three (3) applicants still out of compliance with the supervision requirement. Ms. Salvina made a motion for Ms. Busby to send follow-up correspondence to two licensees, Robin Jones and Catherine Huggins. Motion was seconded by Mr. Dubuque, motion carried. Mr. Dubuque made a motion for Mr. Morrow to send correspondence to Rebecca Perrin. Motion seconded by Mr. Allday, motion carried.

Ms. Salvina gave a brief update from the Telehealth sub-committee phone conference. The next meeting will be November 14, 2018.

The Board continued brief discussion on the insurance mandate and ABA billing.

LEGAL COUNSEL

Mr. Morrow gave a brief for updating the Board’s regulations. Mr. Morrow will send an electronic copy to the board members for review and edits.

APPLICATIONS REPORT

The applications committee made a recommendation to approve eight (8) licensure applications:

Carter, Amanda J. - LBA
Hinojosa, Veronica- LBA
Horton, Christine E.R. - LBA
Maddox, Khiry S. – LBA
Naylor, Jennifer S. – LBA
Odom, Kousalya Y. - LBA
Porter, Madeline E. - LBA
Thompson, Savannah P. - LBA

The applications committee made a recommendation to defer two (2) licensure applications due to missing documentation:

Joyce, Leah A. - LBA
Smith, Sarah J. - LBA

The applications committee made a recommendation to approve one (1) renewal licensure application

Mick, Jennifer K. - LBA

A motion was made by Mr. Dubuque to approve the recommendations of the applications committee. Motion seconded by Ms. Salvina, motion carried.

APPROVAL OF TRAVEL

A motion was made by Ms. Salvina to approve travel and per diem for all eligible members attending today’s meeting. The motion seconded by Mr. Allday, motion carried.

ADJOURN

Mr. Dubuque made a motion to adjourn at 11:45 a.m., having no further items of discussion. The motion seconded by Ms. Salvina, motion carried.

Jonathan Keefe, Chair