Kentucky Applied Behavior Analyst Licensing Board

Frequently Asked Questions

1. What college/university ABA programs are acceptable for becoming licensed by the Kentucky ABA board?

   Answer: *The Kentucky ABA Board requires certification through the Behavior Analyst Certification Board (BACB) and is not responsible for selecting or approving ABA course sequences. The national BACB is responsible for approving each Verified Course Sequence (VCS) as meeting specific coursework and faculty standards. Applicants can search the VCS directory at https://www.bacb.com/verified-course-sequences. (Note: Applicants who are educators seeking rank change or promotion should verify that option using the program contact provided for each VCS in the directory.)*

2. What courses are approved for the mandated 5 hours of abuse and neglect training?

   Answer: *The requirement for abuse and neglect training is found in 201 KAR 43:010 under "Application procedures for licensure." Proof of completion is required for at least 5 total hours of training in adult abuse and neglect prevention or child abuse, neglect, and dependency. The title of the course must identify coverage of topics related to adult abuse and neglect prevention or child abuse, neglect and dependency prevention. Examples of acceptable course training options are on the ABA Board Licensing website under "Links for Abuse and Neglect Training" in the Quick Links section.*

3. Where can I find information on writing acceptable supervision goals?

   Answer: *A guidance document for writing supervision goals is available on the Board's website in the supervision section under "Applications and Forms."*

4. Can I check on the application status of someone else (e.g., a future hire, my family member)?

   Answer: *The board cannot discuss or provide information regarding a pending application for licensure to individuals or entities other than the applicant. It is the applicant's responsibility to ensure submission of all required materials including proof of required training and to provide the board with an alternate mailing address for board correspondence if needed.*

5. How can I contact a board member for information?

   Answer: *Questions can be directed to the board administrator by emailing aba@ky.gov or leaving a message at 502-782-8807. Board members are not able to speak on behalf of the board or make decisions for the board. Board members may give general advice about the application process or board procedure as an informed citizen/licensee. Board member contact information is not released, however, the names of board members are listed on the Board's website.*

6. Where should I mail my application for licensure?

   Answer: *The Board's mailing address is P.O. Box 1360, Frankfort, KY 40602. The overnight mailing address is 911 Leawood Dr., Frankfort, KY 40601.*

7. What is the turn-around time for my application to be reviewed/processed/approved?

       Answer: *The Board reviews applications at every board meeting (usually once a month.)*

8. When is the next board meeting?

       Answer: *The Board meeting schedule is available on the Board's website under the "About Us" section.*

9. How do I change my name, address and/or contact information?

       Answer: *You can change your contact information by logging into your eServices account. A direct link to the login page can be found here: https://oop.ky.gov/DPLServices/Login.aspx or by clicking on "Online Services" on the Board's website. If you are having trouble logging in or resetting your password, please email aba@ky.gov . If you have already created an account, you will **NOT** be able to create another.*

** For more information, the Kentucky Revised Statutes (KRS) and Kentucky Administrative Regulations (KAR) can be found on the ABA Board website under the "Resources" link.