

Kentucky Applied Behavior Analyst Licensing Board

April 26, 2013

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on April 26, 2013 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<p><u>Members Present</u> Shelli Deskins, Ph.D., Chair Steve Foreman, Vice Chair Stephen Wood Tammy Hammond-Natof, Ph.D. Cyndy Blackledge, Ph.D.</p> <p><u>Members Absent</u> Scott Brinkman, Attorney at Law Brady Dunnigan, Attorney at Law</p>	<p><u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator</p> <p><u>Others</u> Michael West, Board Counsel</p>
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Call to Order

Dr. Deskins called the meeting to order at 10:11am.

Approval of Minutes

Minutes of the March 18, 2013 meeting were presented for the Board's review. Mr. Foreman made a motion to approve the minutes as presented. Dr. Blackledge seconded that motion and it carried.

Financial Report

Ms. Lane gave presented the financial report for review ending March 31, 2013. The Board asked about the current situation with the need for an Investigator to work with the Board on the two pending complaints and if the Office of Occupations and Professions was able to offer assistance on how to obtain these services without currently having the funds to reimburse for

the services. Ms. Lane informed the Board that they would have enough in their fund to hire an Investigator for a limited amount of time. Ms. Lane will check back with the Operations Section to see when they could begin retaining the Investigator and how long the process will take. Mr. West explained that in order to move forward with these complaints an Investigator is greatly needed at this time.

Report from O&P

Ms. Lane reported Executive Director Courtney Bourne is currently on maternity leave and will return to the office in early May. The office is currently working to fill the Resource Management Analyst position that will be in charge of all website administration. The office hopes to have this new employee by May. The office is continuing to work with Commonwealth Office of Technology on the data conversion that will greatly improve the offices work with its database. The legislative session entered into Sine Die on March 26, 2013. There were no issues directly pertaining to the Behavior Analyst Board in this session.

Board Counsel Report

Mr. West did not have a report for this meeting. He informed the Board that the new Regulations should be effective by early June. The regulation hearing with the Legislative Research Commission was held on April 9, 2013. Dr. Deskins attended the hearing with Assistant Attorney General Ryan Halloran. Dr. Deskins informed the Board that while in the hearing she noticed that not all of the regulations that were submitted were mentioned in the hearing for approval. Mr. West said he would check to make sure that the hearing covered all regulations that were submitted.

New Business

Ms. Lane informed the Board that they had four (4) new applications to review and possibly license. The applications committee made a recommendation to approve the following Applications for Licensed Behavior Analyst submitted by Jodi Martin, and Erica Conley pending completion of the Abuse and Neglect training. The application for Licensed Behavior Analyst submitted by Brianna Olson was approved and ready for licensure as her application contained proof of the required five hours of Abuse and Neglect Training. The application for Temporary Assistant Licensed Behavior Analyst submitted by Jamie Wilkinson was deferred until more information is gathered regarding completion of BCBA approved course work and completion of Abuse and Neglect.

The complaint committee did not have a report at their April meeting. There are two pending complaints at this time that will be reviewed in May. Mr. West informed the Board that the Investigator will be needed for both complaints.

The current Application for Licensure has several revisions that need to be made due to the upcoming renewal period and the errors that are still on the initial application. Dr. Natof made a motion to amend 201 KAR 43:010 to edit the applications. Mr. Wood seconded that motion and it carried.

Travel and Per Diem

Mr. Foreman made a motion to approve travel and per diem for today's meeting. Dr. Blackledge seconded that motion and it carried unanimously.

Adjournment

Mr. Foreman made a motion to adjourn the meeting. Dr. Natof seconded that motion and it carried unanimously. Meeting adjourned at 11:06am.