

Kentucky Applied Behavior Analyst Licensing Board

August 22, 2014

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on August 22, 2014 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<p><u>Members Present</u> Shelli Deskins, Ph.D. - Chair Brady Dunnigan, Attorney at Law Steve Foreman, Vice Chair Tammy Hammond-Natof, Ph.D.</p> <p><u>Members Absent</u> Cyndi Blackledge, Ph.D. - had to leave early Stephen Wood Scott Brinkman, Attorney at Law</p>	<p><u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator</p> <p><u>Others</u> Jeremy Reed, General Counsel</p>
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Call to Order

Dr. Deskins called the meeting to order at 10:08am.

Approval of Minutes

Minutes of the July 25, 2014 meeting were presented for the Board's review. Mr. Dunnigan made a motion to approve the minutes as presented. Mr. Foreman seconded that motion and it carried.

Financial Report

The Board reviewed the financial report ending July 30, 2014.

Report from O&P

Ms. Lane reported the new database went live on Friday, August 1, 2014 with one Board having the ability to renew online through the new system. The Commonwealth Office of Technology has produced a schedule where all 23 Boards will roll out at different times to make sure the system is working properly. The ABA Board is scheduled to roll out August 25th. Ms. Lane will keep the Board updated on the progress of the new database and help licensees set up their user profiles.

Board Counsel Report

No report for the July meeting.

Old Business

The Board asked Ms. Lane to send a letter out to a facility that people working without a license. Several months ago the Board sent several letters out to facilities across the state asking them to make sure their employees were licensed that were working in the field of Behavior Analysis. Ms. Lane will send a certified letter and report back to the Board in their September meeting.

The Board would like to make some changes to their application and include some language that may help eliminate some questions about the applicant and their background in the field. Mr. Reed offered to make those revisions and will bring back to the Board in September.

New Business

Ms. Lane informed the Board that they had one (1) new application to review and possibly license. The applications committee made a recommendation to approve the Application for Licensed Behavior Analyst submitted by Lauren Elliott. Mr. Foreman seconded that motion and it carried.

The complaints committee reported that they still have case #2013-01 pending. Mr. Reed informed the Board that the Investigator wants to request the files from the individual named in this case but will need to have a signed subpoena from Dr. Deskins as the Board Chair. Dr. Deskins signed the subpoena and Ms. Lane will get that document back to the Investigator so that he may continue working on this case.

The committee also reported that they had a new complaint that they reviewed in their committee meeting. The committee recommended the Board dismiss the complaint as the problem has been resolved.

The Board reviewed the latest list of active licensees. Currently there are 79 Licensed Behavior Analysts, 4 Licensed Assistant Behavior Analysts, and 6 Temporary Licensed Behavior Analysts.

Travel and Per Diem

Mr. Foreman made a motion to approve travel and per diem for today's meeting. Mr. Dunnigan seconded that motion and it carried unanimously.

Adjournment

Mr. Foreman made a motion to adjourn the meeting. Dr. Natof seconded that motion and it carried unanimously. Meeting adjourned at 11:30am.