

Kentucky Applied Behavior Analyst Licensing Board

February 27, 2015

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on February 27, 2015 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<p><u>Members Present</u> Tammy Hammond-Natof, PhD - Chair Anne Gregory Steve Foreman, Vice Chair Cyndi Blackledge, PhD Stephen Wood Allan Allday, PhD</p> <p><u>Members Absent</u> Scott Brinkman, Attorney at Law</p>	<p><u>Occupations and Professions Personnel</u> Lindsey Melton, Board Administrator</p> <p><u>Others</u> Michael Head, General Counsel</p>
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Call to Order

Dr. Natof called the meeting to order at 10:09am.

Ms. Melton swore in new Board Member, Dr. Allan Allday who will be filling the remaining term left by Shelli Deskins.

Approval of Minutes

Minutes of the January 23, 2015 meeting were presented for the Board's review. Mr. Foreman made a motion to approve the minutes as presented. Dr. Blackledge seconded that motion and it carried.

Financial Report

The Board reviewed the financial report ending January 31, 2015.

Report from O&P

Mrs. Melton reported the Office of Occupations and Professions continues to work daily with COT on making improvements to the online license renewal/database project. The office will continue to give updates as things progress.

In the next couple of months Gordon Slone, Executive Director of O&P and Susan Ellis, Supervisor of the Fiscal Section will be coming around and visiting each Board to go over the Memorandum of Agreement for Fiscal Year 2016 for each Board to sign regarding their services with O&P. Ms. Ellis is still taking requests from Board over any budgetary concerns for the new Biennium in case Boards are anticipating any increases in their expenditures.

Board Counsel Report

Assistant Attorney General Michael Head did not have a report for the February meeting.

Old Business

The Board reviewed a draft of the letter they plan to send to anyone practicing in the state without a license. Mr. Head requested the Board allow him to make some minor revisions to the letter. Mr. Foreman made a motion to approve the final revisions made by Mr. Head. Dr. Blackledge seconded that motion and it carried.

An issue was brought up concerning a licensee that is currently advertising services that do not fall under the scope of Behavior Analysis and actually fall under a license that this person does not hold at this time. Mr. Head recommended notifying the Board that these services fall under and letting them know someone is practicing without a license in that field. This may also be an issue that the complaint committee considers working on a form letter to send to other Boards if this issue should arise again.

New Business

Mrs. Melton reported there were ten (10) new applications for the February meeting and four (4) applications pending further information from the January meeting. The following applications were approved:

- James Adkins – Licensed Behavior Analyst
- Jeffrey Bolin –Temporary Licensed Behavior Analyst
- Nicole Campbell – Licensed Behavior Analyst

The remaining applications were deferred while the Board awaits further information from the applicant.

The Complaints Committee reported they have heard from the Investigator on the case they have handed over to him and that case is still on-going.

Mrs. Melton reported there are currently 99 licensees at this time.

Travel and Per Diem

Mr. Foreman made a motion to approve travel and per diem for today's meeting. Mr. Wood seconded that motion and it carried unanimously.

Adjournment

Mr. Wood made a motion to adjourn the meeting. Dr. Blackledge seconded that motion and it carried unanimously. Meeting adjourned at 12:18am.