

Kentucky Applied Behavior Analyst Licensing Board

October 17, 2011

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on October 17, 2011 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<p><u>Members Present</u> Dr. Nic Weatherly, Ph.D., Chairman Anne Gregory, Secretary Dr. Edward Parker, Ph.D. Scott Brinkman Dr. Stan Bittman, Ph.D. Dr. Shelli Deskins, Ph.D.</p>	<p><u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator Jeremy Horton, Deputy Executive Director</p> <p><u>Others</u> Mark Brengelman, Office of the Attorney General</p>
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Call to Order

Dr. Weatherly called the meeting to order at 10:04am.

John Steffen, with Executive Branch Ethics Commission, gave a presentation on ethical guidelines for all Board members to follow.

Approval of Minutes

Minutes of the September 19, 2011 meeting were presented for the Board's review. Ms. Gregory made a motion to approve the minutes as presented. Dr. Parker seconded that motion and it carried unanimously.

Report from O&P

Deputy Executive Director, Jeremy Horton informed the Board that the Office of Inspector General will no longer be able to provide services to boards. Mr. Horton also spoke briefly

about the financial report the Board received that shows their monthly expenditures along with revenue brought in by licensee applications.

Board Counsel Report

Mr. Brengelman informed the Board that he attended the October 11, 2011 Committee Hearing where the Boards regulations passed and will now go on to another panel for final review. The Emergency Regulations that are currently in place will expire at the end of October. The Regular Regulations that all licensees will follow should be in place by November barring no revisions to be made by the last review panel.

Old Business

The Board reviewed recommendations for their Supervision Regulations submitted by the Subcommittee that included Dr. Bittman, Dr. Deskins, and Dr. Parker. In reviewing language the committee requested two different types of contact from the following list: face to face, skype, or by phone. The committee requested that one of the Supervision requirements would be at least one face to face meeting in one year. Mr. Brengelman and Dr. Weatherly will work together on language to fit these requirements into the Supervision Regulations to be submitted to the Legislative Research Commission.

There was also a draft of Per Diem presented for the Board's review by Mr. Brengelman. The Board reviewed and would like to move forward with language that was presented.

New Business

Ms. Lane presented the Board with two applications. The Board reviewed the following:

Gregory Mancil – Ms. Gregory made a motion to approve his application for Licensed Behavior Analyst. Mr. Brinkman seconded that motion and it carried.

Jessica Howington – Dr. Bittman made a motion to approve her application for Licensed Behavior Analyst. Ms. Gregory seconded that motion and it carried.

The Board also reviewed a print out from a website showing Behavior Analyst services and asked Ms. Lane to verify if these individuals did in fact hold licenses to practice in the state of Kentucky.

Due to current scheduling conflicts Ms. Lane requested the Board look at changing their meetings from the third Monday of every month to the fourth Monday. The Board agreed to

change their 2012 calendar and will begin meeting the fourth Monday in November. The next meeting will be held Monday, November 28, 2011 at 10:00am.

Travel and Per Diem

Dr. Deskins made a motion to approve travel and per diem for today's meeting. Mr. Brinkman seconded that motion and it carried unanimously.

Adjournment

Mr. Brinkman made a motion to adjourn the meeting. Dr. Bittman seconded that motion and it carried unanimously.

Meeting adjourned at 12:04pm.