

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD  
MINUTES – October 23, 2015**

A regular meeting of the Applied Behavior Analyst Licensing Board was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on October 23, 2015, at 10:00 a.m.

**MEMBERS PRESENT**

Tammy H. Natof, Chair  
Allan Allday  
Cynthia Blackledge  
Anne Gregory  
Stephen Wood

**MEMBERS ABSENT**

Stephen Foreman, Vice Chair  
Scott Brinkman

**OCCUPATIONS AND PROFESSIONS STAFF**

Lucie Duvall, Board Administrator

**OTHERS PRESENT**

Ryan Halloran, Assistant Attorney General  
Susan Buchino, Foundation for a Healthy Kentucky  
Linda Borkosky, Kentucky Center for Education  
and Workforce Statistics, (KCEWS)

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**CALL TO ORDER**

Tammy H. Natof, Board Chair called the meeting to order at 10:05 a.m.

**MINUTES**

A motion was made by Allan Allday to approve the minutes of the August 28, 2015 meeting. Motion, seconded by Cindy Blackledge, carried.

**FINANCIAL REPORTS**

The financial statements for the months ending August 31, 2015 and September 30, 2015 were presented to the Board for review. The board requested a summary of what they owed the Attorney General's Office for their review. The board was informed they would be provided a summary of what was owed to the Attorney General's Office at their next scheduled meeting. No further action was required.

**REPORT FROM O&P**

The Board reviewed the October 2015 report for the Office of Occupations and Professions from Gordon Slone, Executive Director. Mr. Slone reported on out-of-state travel and the upcoming budget. No further action was required.

**LICENSURE STATUS REPORT**

A Licensure Status Report dated October 22, 2015 was presented to the Board for review. The report showed there are currently 116 active licensed Behavior Analysts, 5 active licensed Assistant Behavior Analysts, and 4 Temporary Behavior Analysts. No further action was required.

## **NEW BUSINESS**

The board heard from Susan Buchino with the Foundation for a Healthy Kentucky and Linda Borkosky with Kentucky Center for Education and Workforce Statistics, (KCEWS) regarding an initiative to gather information on Kentucky's healthcare workforce. The board discussed the role of licensure boards, the data that could be collected and how that data could help in evaluating Kentucky's healthcare workforce capacity needs. The board was informed there was funding to help licensure boards with collecting the data. The board further discussed the possibility of having regulation changes, legal costs, and costs to change their on-line application with COT should they decide to help with collecting the data for KCEWS. The data collected would be able to help identify emerging issues, monitoring trends, and much more. No further action was required.

The board scheduled their next meeting for November 20, 2015 and agreed to schedule their 2016 meeting at that time. No further action was required.

## **OLD BUSINESS**

Ryan Halloran, Board Counsel reported on the regulation changes for the board. Mr. Halloran informed the board the regulations should take effect sometime in November. The board informed Mr. Halloran and Mr. Slone once the changes took effect they would need to make changes to their renewal forms. Mr. Slone stated there could be a charge from COT to change the on-line renewal form. No further action was required.

## **LEGAL COUNSEL**

Mr. Halloran informed the board the Attorney General's Office will no longer support the practice of sending cease and desist letters and agreements out to those who are practicing without a license. Mr. Halloran said instead the board could request an advisory letter or notice be sent to an individual who is practicing without a license and request them to stop. If the unlicensed person does not stop practicing without a license, then the matter could be taken to Circuit Court where the attorney could file a complaint on behalf of the Board. No further action was required.

## **APPLICATIONS REPORT**

The board reviewed twelve (12) applications for Applied Behavior Analysts for Brad Abner, Kayla Chandler, Reenu George, Cara Gulielmia, Curtis Harris, Brittany Higdon, Allison Hunter, Brian Pinardi, Amy Rock, Jennifer Schulte, Kelly Tait, and Allison Van Meter. The board further reviewed one (1) application for Temporary Applied Behavior Analyst for Amber Baker and one (1) renewal for Elizabeth Moore.

A motion was made by Stephen Wood to approve the applications for Applied Behavior Analyst for Brad Abner, Kayla Chandler, Reenu George, Cara Gugliemelia, Curtis Harris, Brian Pinardi, and Kelly Tait and the application for Temporary Applied Behavior Analyst for Amber Baker. Motion, seconded by Mr. Allday, carried.

The applications committee made a recommendation to approve the renewal application for Elizabeth Moore and the Applied Behavior Analyst application for Brittany Higdon, pending a copy of Ms. Higdon's official transcript.

The applications committee made a recommendation to defer the applications for Applied Behavior Analyst for Allison Hunter, Amy Rock, Jennifer Schulte, and Allison Van Meter pending further documents for review with their applications.

A motion was made by Ms. Blackledge to approve the recommendations of the application committee. Motion, seconded by Mr. Allday, carried.

**APPROVAL OF TRAVEL**

A motion was made by Ms. Blackledge to approve travel and per diem for all eligible members attending today's meeting. The motion, seconded by Anne Gregory, carried.

**ADJOURN**

Mr. Wood made a motion to adjourn at 12:10 p.m., having no further items of discussion. The motion, seconded by Mr. Allday, carried.



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**Tammy H. Natof, Chair**