

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD  
MEETING MINUTES  
February 25, 2022**

A regular board meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom & PPC Conference Room 127CW on February 25, 2022.

**MEMBERS PRESENT**

Nicole Newsom  
Dr. Erick Dubuque  
Allan Allday  
Kirsti Singer  
Jennifer Pollard

**DPL STAFF**

Jamar Carter, Boards & Commissions Support SPC  
Kevin Winstead, Commissioner  
Tasha Stewart, Administrative Section Supervisor  
Chessica Nation, Administrative Section Supervisor  
Clayton Patrick, General Counsel  
Daniel Leffel, General Counsel

**MEMBERS ABSENT**

Jennifer A. Tucker  
Ashley Clark

**GUEST**

Bart Baldwin  
Shannon Priddy Marin

**CALL TO ORDER**

Board Chair, Dr. Erick Dubuque called the meeting to order at 10:01 a.m.

**APPROVAL OF MINUTES**

Kirsti Singer made a motion to approve the meeting minutes from the January 28, 2022 regular board meeting. Allan Allday seconded the motion and the motion carried.

**FINANCIAL STATEMENTS**

The board reviewed the financial statement for the month of January 2022 with no additional questions at this time.

**DPL REPORT**

Commissioner Winstead recapped on HJR5, the SB150 extension until 4/14/2022 known as SB25, SJR150 which is set to end on 3/7/2022, HB 188 & all updates regarding HB12.

Board Chair briefed the board on HB19 & volunteered to draft a letter to include the ABA board in the HB12 proposed amendments.

A motion was made by Kirsti Singer to accept the self-nomination to delegate Board Chair to draft the correspondence regarding HB12, Nicole Newsom seconded the motion & the motion carried.

**LEGAL COUNSEL**

The board discussed the Kentucky Administrative Regulations with clarification of 42:080 Section 1(3) as well as comments received from the public with present guest members and LRC suggested amendments.

A motion was made by Jennifer Pollard to eliminate 42:080 Section 1(3), Kirsti Singer seconded the motion & the motion carried

A motion was made by Kirsti Singer to accept the changes per comments from Children's Alliance Jennifer Pollard seconded the motion & the motion carried.

A motion was made by Kirsti Singer to not accept the changes per comments from ABA Advocates, Jennifer Pollard seconded the motion & the motion carried.

Allan Allday made a motion to authorize legal to defer from the regulations ARRS agenda & 1 time extension statement of consideration.

Kirsti Singer seconded the motion and the motion carried.

A motion was made by Allan Allday to accept the suggested amendments presented by Commissioner Winstead

Kirsti Singer seconded the motion & the motion carried.

### **OLD BUSINESS**

Dr. Erick Dubuque updated the board on the 2021 Regulatory Authority Information Exchange Guide.

### **NEW BUSINESS**

No new business at this time

### **LICENSURE STATUS REPORT**

Boards & Commissions Support Specialist Jamar Carter presented the licensure status report to the Board for review. The report showed there are currently five hundred and sixty-four (564) active licenses: five hundred and thirty-one (531) active behavior analysts; seventeen (17) active assistant behavior analysts with three (3) being Active-Active Not Eligible to Practice; ten (10) active licensed temporary behavior analyst with three (3) being Active-Active Not Eligible to practice licensed temporary behavior analyst, zero (0) temporary behavior analyst assistants and six (6) temporary registered telehealth health care providers.

### **SUPERVISION COMPLIANCE REPORT**

The Supervision Compliance Report was presented to the Board for review. The report showed three (3) reports due and two (2) submitted & 2 supervision updates

- Assistant Behavior Analyst
  - Due 1/31/2022
  - Notified via email on 1/1/2022
  - Submitted 2/16/2022
- Assistant Behavior Analyst
  - Due 1/31/2022
  - Submitted 12/4/2021
- Assistant Behavior Analyst
  - Due 2/6/2021
  - Notified via Certified Mail #7020 1810 0002 1638 1961
- Temporary Behavior Analyst
  - Due 10/13/2022
  - Updated 1/27/2022
- Temporary Behavior Analyst
  - Due 10/13/2022
  - Updated 1/29/2022

**APPLICATIONS COMMITTEE REPORT**

The applications committee reviewed eight (8) Licensed Behavior Analyst Applications, one (1) Temporary Behavior Analyst Application, two (2) Licensed Assistant Behavior Analyst & one (1) renewal with the following recommendations:

Bentley, Alegria - LBA Ratified Approval 2/23/2022	Korukonda, Siva R. – LBA Deferred
Brand, Brittany LBA Ratified Approval 2/16/2022	Sendelbach, Leah P. - LaBA Ratified Approval 2/23/2022
Brandenburg, Terry S. – TLBA Deferred	Shafer, Kayla NP. – LaBA Ratified Approval 2/11/2022
Gulock, Rebecca B. – LBA Ratified Approval 2/23/2022	White, Faith N. – LBA Ratified Approval 2/11/2022
Hartley, Breanne K. – LBA Ratified Approval 2/16/2022	Wiles, Andrea B. – LBA Ratified Approval 2/16/2022
Hutchinson, Hannah B. – LBA Ratified Approval 2/11/2022	

Kirsti Singer made a motion to accept the applications committee recommendations, Allan Allday seconded the motion and the motion carried.

**COMPLAINTS COMMITTEE REPORT**

No update at this time

**APPROVAL PER DIEM**


Kirsti Singer made a motion to approve per diem for all eligible members attending today’s board meeting. Jennifer Pollard seconded the motion and the motion carried.

**NEXT MEETING:**

The board will meet again on Friday, March 25, 2022 at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Applications and Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

**ADJOURN**

Jennifer Pollard made a motion to adjourn at 12:01 p.m. having no further items of discussion. Kirsti Singer seconded the motion and the motion carried.

  
Erick Dubuque, Board chair