

Kentucky Applied Behavior Analyst Licensing Board

March 20, 2015

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on March 20, 2015 at the Office of Occupations and Professions, in Frankfort, Kentucky.

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| <p><u>Members Present</u> Tammy Hammond-Natof, PhD - Chair Anne Gregory Steve Foreman, Vice Chair Cyndi Blackledge, PhD Allan Allday, PhD</p> <p><u>Members Absent</u> Scott Brinkman, Attorney at Law Stephen Wood</p> | <p><u>Occupations and Professions Personnel</u> Lindsey Melton, Board Administrator</p> <p><u>Others</u> Ryan Halloran, General Counsel (filled in for Michael Head)</p> |
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Call to Order

Dr. Natof called the meeting to order at 10:10am.

Approval of Minutes

Minutes of the February 27, 2015 meeting were presented for the Board's review. Mr. Foreman made a motion to approve the minutes as presented. Dr. Allday seconded that motion and it carried.

Financial Report

The Board reviewed the financial report ending February 28, 2015.

Mrs. Melton informed the Board that with the end of the Fiscal Year coming on June 30, 2015 the Board would need to let O&P know if the contract for Investigator Stephen Curley would be renewed. After the discussion the Board asked Mrs. Melton to have the contract renewed.

Report from O&P

Mrs. Melton reported the Office of Occupations and Professions continues to work daily with COT on making improvements to the online license renewal/database project. The office will continue to give updates as things progress.

With the Biennium Budget coming up, Susan Ellis, Supervisor for the Operations Section has asked all Boards to please submit any requests for increases in their budget and the reasons for the increase. Mr. Foreman made a motion that the Board requests an allotment increase for investigative services and legal services in the amount of Eight Thousand Dollars (\$8,000.00) per quarter. Dr. Allday seconded that motion and it carried.

Board Counsel Report

Assistant Attorney General Ryan Halloran attended the meeting in place of Michael Head. Mr. Halloran explained that he had nothing to report regarding Board business but wanted to let the Board know that the Office of the Attorney General will be hiring one more general counsel to balance the Board work load out between the attorneys within that division.

Old Business

The Board asked Mr. Halloran if the revised documents had been submitted by Mr. Head to the Legislative Research Commission. Mr. Halloran informed the Board that the documents would be submitted by the April filing deadline of April 15th. The hearing process will begin at that time and the Board will be assigned a date for public comments.

Dr. Natof passed out copies of a revised letter regarding unlicensed practice of Behavior Analysis in Kentucky. The Board discussed having the letter come directly from the attorney with a deadline for these individuals to get in contact with him. Mr. Head and Dr. Natof will continue to work on this letter together and will bring a final draft to the April meeting.

New Business

Mrs. Melton reported there were four (4) new applications for the March meeting and five (5) applications pending further information from the February meeting. The following applications were approved:

- Melissa Flaherty (LBA)
- Justin McDaniel (LBA)
- Tamae Putty (LBA)
- Katherine Ricketts (LBA)
- Kaylon Carpenter (LABA)

- Jessica Johnson (LBA)
- Emily Overstreet (LBA)
- Heather Bevins (LBA)
- Coury Brady (LBA)

Mrs. Melton reported there are currently 101 licensees at this time.

Travel and Per Diem

Mr. Foreman made a motion to approve travel and per diem for today's meeting. Dr. Blackledge seconded that motion and it carried unanimously.

Adjournment

Mr. Foreman made a motion to adjourn the meeting. Dr. Blackledge seconded that motion and it carried unanimously. Meeting adjourned at 11:55am.